

Missouri River Medical Center
Board of Trustees
April 25, 2019

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on April 25, 2019 in the Brand Room at First Bank of Montana. The meeting was called to order by Chairman, Mike O'Hara at 3:00 PM.

Members: Members present were Mike O'Hara, Tricia Juedeman, Nikki Stovall, and Roger Pugh. Also present were Louie King, CEO; Janice Woodhouse, COO-DON; Geoff Mandala, CFO and Star Taylor, Recorder.

Minutes: Minutes of the March 28, 2019 and the Special Board meeting on April 16, 2019 were reviewed.

MOTION: The MRMC Board of Trustees approve the minutes from the March 28, 2019 meeting as presented. Motion was made by Nikki Stovall, second by Tricia Juedeman. Motion carried unanimously.

MOTION: The MRMC Board of Trustees approve the minutes from the April 16, 2019 special meeting. Motion was made by Roger Pugh, second by Tricia Stovall. Motion carried unanimously.

Board Action Items:

- **Business Office Training Engagement:** Louie stated that several years ago Eide Bailey came in to do an audit of what training was needed in the front office and did training. There have been some staffing changes in the front office and they are requesting some more training. Benefis is willing to meet with the front office staff and give a recommendation of what training is needed, along with providing the training. This will be included in the Benefis Master Service Agreement that is being reviewed.

MOTION: The MRMC Board of Trustees approve have Benefis meet with the staff and provide the training that is needed. Motion was made by Tricia Juedeman, second by Nikki Stovall. Motion carried unanimously.

- **Project Management Contract with Ameresco:** There are still some areas in the facility that have not be repaired due to the water damage caused by the broken water main. Jennifer Wagner, Ameresco worked so well with us on the infrastructure project and offered to assist with the remaining repairs and Nurse Call System replacement.

MOTION: The MRMC Board of Trustees approve a Professional Services Agreement with Ameresco, that covers Flooding Project Management and Nurse Call Project Management. Motion was made by Roger Pugh, second by Nikki Stovall to accept this agreement. Motion carried unanimously.

- **Lab Equipment (CBC Machine) purchase:** Janice reviewed a quote for a new CBC Machine for the Lab, costing \$21,071.43 along with a Service Agreement on the machine for \$3,472.00 for 4 years after the first year. The Service Agreement that the Lab currently has on their CBC Machine is approximately \$8,000 per year. Over the next five years if the new machine and service agreement is purchased the machine will basically pay for itself in the savings on the service agreement.

MOTION: The MRMC Board of Trustees approve the purchase of a new CBC Machine for the Lab along with the Service Agreement. Motion was made by Roger Pugh, second by Tricia Juedeman. Motion carried unanimously.

- **Employee Health Insurance:** Geoff announced that MACo is going to have a price increase of 3% for the 2019-2020 health insurance policies. Last year they had a 15% increase; so 3% increase is very good. The Board of Trustees agreed to cover the 15% increase for the employees last year.

MOTION: The MRMC Board of Trustees approve not increasing the amount that the facility contributes toward employee health insurance. Motion was made by Roger Pugh, second by Tricia Juedemen. Motion carried unanimously.

- **MRMC Land/Mobile Home on 1420 Saint Charles:** There has been some interest in the purchasing of the land/mobile home that the facility currently owns. Tricia Juedeman stated that there are two sections of property; the one with the mobile home is 1.6 acres and the other is 1.2 acres. She valued the lot with the mobile home at \$155,257. It is the current renter and employee that is interested in purchasing the property.

MOTION: The MRMC Board of Trustees approve putting the lot with the mobile home (1.6 acres) up for sale with a contingency written into the contract that the purchaser would be responsibility to maintain the 1.2 acre lot and give the MRMC the ‘right of first refusal’. Motion was made by Nikki Stovall, second by Tricia Juedeman. Motion carried unanimously.

Nursing Service-COO Report: Janice Woodhouse, RN, DON, COO

- Janice reported that Nurses are a little tight right now with one LPN out on FMLA and another who just lost her husband.
- She sent a sympathy card to the Engellant family from the Board of Trustees.
- Our census is good right now with 2 skilled and 14 long term residents
- She attending the Monthly Dinner at the Golden Age Center. She explained what our Visiting Nurse Program entails..

Financial Services Report: Geoff Mandala, CFO

- **Income Statement** – MRMC has a Net Loss of \$5,371 for February 2019. The year-to-date Net Gain is \$837,290.
- **Inpatient & Outpatient Service:** IP 4 patient days. OBS 2 patient days SSB 40 patient days, LTC: 457 patient days. ER – 46 visits. Clinic –385 visits. CT – 12 tests.
- **Contractual Adjustments:** \$61,829
- **Provisions for Bad Debt:** (\$17,313)
- **Charity Care:** \$129
- **Other Operating Revenue:** \$46,833 (Tax Subsidy)
- Geoff stated that he was beginning the budget process.
- He shared with the board a 5 year forecast that he has been working on.

CEO's Report:

- Louie stated that we are looking at a HIS System that includes EMR and financials. The representative will be here on May 15th.
- We are still work with MoFi on the 2.5 million dollar loan application and the environmental study. We are working with Bear Paw Development on this also.
- Medicaid Expansion passed Legislation and has been signed by Governor Bullock.

MOTION: The MRMC Board of Trustees move to go into closed session. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried.

MOTION: The MRMC Board of Trustees move to come out of closed session. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried.

MOTION: The MRMC Board of Trustees move to adjourn the meeting. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried.

The next meeting is scheduled for Thursday May 23, 2019 at 3:00pm in the Brand Room of First Bank of Montana.

Respectfully Submitted,

Mike O'Hara, Chairman

Star Taylor, Recorder