



Missouri River Medical Center
Board of Trustees
April 26, 2022

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on April 26, 2022 in the MRMC Reach Room, and by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O'Hara at 1:35 PM.

Members: Members present were Mike O'Hara, Roger Pugh, Tricia Juedeman, and Nikki Stovall. Also present were; Louie King, CEO, Shane Clark, CFO; Janice Woodhouse, DON/COO, and Bryan Cartwright, Recorder.

Guests: Josh Routzahn, Ron Young, Barb Brodock, and Star Taylor

Minutes: Minutes of the March 22, 2022 board meeting were reviewed.

MOTION: The MRMC Board of Trustees approved the minutes from the March 22, 2022 meeting as presented. Motion was made by Nikki Stovall, second by Roger Pugh. Motion carried unanimously.

Comments from the Floor: None

Foundation Report: Ron Young mentioned the Behrens Scholarship which is facilitated through the Chouteau County Healthcare Foundation. This year 3 applicants have applied for the Behrens Scholarship. Also the foundation is now setup to receive donations via credit card.

Board Action Items:

Change Order:

Louie King passed out a change order for a problem area found when connecting the new clinic to the hospital and the addition of ADA approved sidewalks. Also, a change order for the go ahead to research the Old Laundry for the possibility to use as the new dining space. Also, the go ahead to do plans for the new building by Slate. And new HVAC and Structural Engineering. Josh Routzahn of Ameresco discussed the change order details.



MOTION: Roger moved to approve the Master Planning Effort in the amount of \$14,467; Nikki seconded. Mike O’Hara asked for further discussion, hearing none, the motion passed unanimously.

Design Services for Old Clinic Renovation, Complete design and design services.

MOTION: Trish moved to approve the costs for the design services for the Old Clinic Renovation in the amount of \$62,021, to make old clinic to be used as administrative space with Slate and Ameresco. Roger seconded. Mike O’Hara asked for further discussion, hearing none, the motion passed unanimously.

Approval for Structural Engineer and Architectural evaluation of Old Laundry.

MOTION: Roger moved to approve the structural engineer and architectural evaluation of the Old Laundry in the amount of \$12,437, second by Nikki. Mike O’Hara asked for any more discussion. There was none. Motion carried unanimously.

Approval for additional construction costs for sidewalk and windows.

MOTION: Nikki moved to approve the additional constructions costs for the sidewalk and windows in the amount of \$12,894, second by Roger. Mike O’Hara asked for any more discussion. There was none. Motion carried unanimously.

Rate increases of Maco Health Insurance: Shane Clark discussed rising costs to employee health insurance. Shane discussed adding the 6.5% increase to financial forecasts. Shane explained for MRMC to pick up the 6.5% increase would be an annual increase of 24k per year. If the Board chooses to split the increase with employees the cost would be \$12,000 per year to the facility.

MOTION: Roger moved to approve to approve the 6.5%, second by Nikki.

MOTION: Roger moved to reverse the 6.5% motion, second by Nikki.

MOTION: Roger moved to approve to approve the 6.7% increase, \$880 per month for full-time employees on insurance. Nikki 2nd. second by Roger. Mike O’Hara asked for any more discussion. There was none. Motion carried unanimously.

Approval of Engagement Letter for MRMC New Audit Firm: Shane discussed that Douglas Wilson was notified that we would not be continuing with their services. Shane asked for Governance Signature.

MOTION: Trish moved to approve the engagement letter for the new MRMC Audit Firm DZA - Dingus, Zarecor, and Associates, second by Roger. Mike O'Hara asked for any more discussion. There was none. Motion carried unanimously.

- **Nursing Services – DON/COO Report**

- Janice Woodhouse stated that we continue to mask and follow CDC guidelines and report daily. Janice stated masking is starting to be hard, but we are continuing. Janice discussed new Quality Assurance forms. Working on updates to EMR. Time spent in Chouteau was mutually beneficial. Janice stated we are working toward our trauma designation for the Trauma Registry in the State of MT. A lot of policy writing, which will be positive for the facility. Janice stated we were able to recruit a RN through Montana Health network with Iron Side. We are also recruiting for an Xray Tech with, and have scheduled and interview next week. Janice discussed the HRSA program to recruit providers and nurses with a Student Loan Repayment Program.

- **Financial Services Report**

- Shane Clark presented the March financials. Gross revenue for the month was very good with \$602k in total gross revenue. Deductions from revenue were up from prior months with \$177k total in deductions from revenue, \$24k worse than budget. Total expenses were over budget by \$28k. Professional fees were over budget by \$22k with contract nursing staff. Additionally, supplies were over budget \$5k and other expenses were over budget \$6k.
- Shane reviewed five-year forecast looking at raising salaries both 3% and 5% for 2023. Shane also discussed possible future year capital additions and gave a report for what inflation could mean for future years.
- Shane and Janice received the MHA Salary Survey and there are areas we need to look at. Shane asked the Board for feedback on salary increase to take back for budget preparations.

- **CEO Report**

- Louie King reported that there is going to be a lot of new bills in legislature, that we need to support for Rural Healthcare. Louie stated if we can give to MHA PAC for legislature elections it would help Rural Hospitals. Louie stated that MRMC had a great managers' meeting this morning, and is very happy with the group of Managers now, and is very excited about the group.

The next regular board meeting is scheduled for May 24, 2024 at 1:30PM in the MRMC Reach room and via Zoom.

MOTION: The MRMC Board of Trustees moved to go into closed session. Motion was made by Roger second by Nikki. Motion carried.



MOTION: The MRMC Board of Trustees moved to come out of closed session. Motion was made by Roger second by Nikki. Motion carried.

MOTION: The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Roger second by Nikki. Motion carried.

Respectfully Submitted,

Mike O'Hara, Chairman

Bryan Cartwright, Recorder