



**Missouri River Medical Center**  
**Board of Trustees**  
**February 25, 2020**

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on February 25, 2020 in the Brand Room at First Bank of Montana. The meeting was called to order by Chairman, Mike O'Hara at 3:05 PM.

**Members:** Members present were Mike O'Hara, Roger Pugh, Tricia Juedeman, Nikki Stovall, and Ross Rettig.

Also present were Louie King, CEO; Janice Woodhouse, COO/DON, Geoff Mandala CFO, Audry Simpson, FNP, and Bryan Cartwright, Recorder.

**Guests:** Barb Brodock, Jared Vielleux, Ron Young with the Chouteau County Health Care Foundation.

**Comments from the Floor:**

- Louie took this time to introduce Audry Simpson as the new FNP at MRMC. Audry is originally from Wyoming with extensive ER experience. Audry stated she was also excited to join the team. Audry mentioned she was with the Navy DOD as a federal employee and has experience in ER as a Registered Nurse and as a Nurse Practitioner.

**Minutes:** Minutes of the January 23rd, 2020 board meeting were reviewed.

**MOTION:** **The MRMC Board of Trustees approve the minutes from the January 23rd, 2020 meeting as presented. Motion was made by Nikki Stovall, second by Tricia Juedeman. Motion carried unanimously.**

**Foundation Board Report**

- Ron Young stated that the foundation has worked on updates to the investment policy which will be sent off to the investor, and then will meet Thursday to go over any concerns and then will meet with the board.

**Board Action Items:**

- **Nurse Call System Additions**
  - Janice Woodhouse explained the additions/upgrades to the system were bid at \$7390.00 and Angela Waggner with Ameresco would try and negotiate the price down. The additions would provide better coverage and reporting.
- **MOTION:** **The MRMC Board of Trustees moved approve the Nurse Call System Additions from Johnson Controls. Motion was made by Nikki Stovall, second by Trish Juedeman. Motion carried unanimously.**

- **Review of the 2020 Phone System for MRMC**
  - Bryan Cartwright gave a good report for 3Rivers installation of the phone system. Janice is really excited about the new phone system, and the ability to have a wireless phone for the nursing staff. The night ring/voicemail features meet the Medicaid requirements. Also the new resident phones are hearing aid compatible.
- **Additional Flooring Purchase**
  - Janice Woodhouse stated that Tom Heydon with Benton Flooring treats MRMC very well. He has an excess inventory on flooring and has bid MRMC \$1.77 per square foot for 10,000 square feet of 20 year commercial vinyl flooring. Janice explained that this would be enough for our Hallways, Activity room, Bertha Brock dining room, Bathing Room, and Offices. The installed price would be \$17,720.00 with the help of the MRMC maintenance staff. Janice explained that the CCHCF received a \$5,000 grant from the Lippard-Clawitter grant to help with cost.
- **MOTION: The MRMC Board of Trustees moved approve the flooring purchase from Benton Flooring. Motion was made by Roger Pugh, second by Trish Juedeman. Motion carried unanimously.**
- **Charge Master Project**
  - Geoff Mandala said it has been over 10 years since MRMC has done a charge master review. Our current charge master is posted on the facility website like a menu of the services we offer. The charge master review will help with compliance issues. Codes and description updates. Geoff says most facilities perform a charge master review every 3 years as a maintenance item. Louie said we could be under billing and the return on our investment could be promising. Geoff said the delay in the review was mostly because in 2015 the facility was struggling to meet payroll. Due to prioritizing needs and now having cash on hand now is the time to do a charge master review at the cost of \$11,000.
- **MOTION: The MRMC Board of Trustees moved approve the charge master review at the cost of \$11,000. Motion was made by Trish Juedeman, second by Nikki Stovall. Motion carried unanimously.**
- **Nursing Service-COO Report:**
  - Janice Woodhouse reported she is working with Betty Cole to get Audry Simpson credentialed quickly. Evident was onsite last week. Janice said together we worked through processes from start to finish. ADHOC reports training was given to help manage charts. Janice brought the new Clinic drawings. She believes the designers really know what we want and need.

- **Financial Services Report –**
  - Geoff Mandala provided financial statements for December 31, 2019. Reporting \$93,000 loss for the month and 113 days cash on hand. A/R days did spike up with the new software system, and we should see those come down as time goes on.
  
- **CEO's Report:**
  - Louie King talked about the board of education at MRMC February 20<sup>th</sup> with Ameresco onsite. Another education is planned for March 19<sup>th</sup> in which plans for the future of the clinic and phase 3 moving the CT into the hospital and moving the dinning room down to activities which will make the facility so much better. The mill levy renewal will be in November. Louie stated he finished a conversation with Dr. Bird and we are in a good position with him.
  - Louie stated that he talked to Gregg with MOFI. Ameresco told Louie they were close to getting final costs for Laundry, Server Room, and New Clinic. When we do the tour on March 19<sup>th</sup> we will go through it again. One of the things we are running up against with MOFI is handling USDA funds, which may take a month or so. The 10-year 3% loan is reserved for us, when we go forward. With philanthropy and then access the loan at that time with out a penalty. Louie discussed the movement of the rectory which was not on a historical registry. We are waiting on additional environmental checks with SHIPO to get the USDA loan.

**MOTION:** The MRMC Board of Trustees moved to go into closed session. Motion was made by Nikki Stovall, second by Trish Juedeman. Motion carried.

**MOTION:** The MRMC Board of Trustees moved to come out of closed session. Motion was made by Trish Juedeman, second by Nikki Stovall. Motion carried.

**MOTION:** The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Nikki Stovall, second by Trish Juedeman. Motion carried.

**The next Board Meeting is scheduled for Tuesday, March 24th at 3:00pm in the Brand Room of First Bank of Montana.**

Respectfully Submitted,

---

Mike O'Hara, Chairman

---

Bryan Cartwright, Recorder