



Missouri River Medical Center
Board of Trustees
July 13, 2021

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on July 13, 2021 in the MRMC Reach Room, and by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O'Hara at 1:33 PM.

Members: Members present were Mike O'Hara, Roger Pugh, Tricia Juedeman, and Nikki Stovall. Also present were; Louie King, CEO, Shane Clark, CFO; Bryan Cartwright, Recorder.

Guests: Ron Young, and Sam Burke

Minutes: Minutes of the June 22, 2021 board meeting were reviewed.

MOTION: The MRMC Board of Trustees approved the minutes from the June 22, 2021 meeting as presented. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried unanimously.

Comments from the Floor: Janice introduced Sam Burke who had been interning at MRMC. Sam is a MSU Bozeman nursing student, studying at the Great Falls College of Technology. Roger Pugh mentioned the Dean of MSU Northern would like to visit MRMC in the future.

Foundation Report: Ron Young stated that June 30th is also the Foundations year end and that the financials will be sent out to the auditor. Ron also requested an investment report from the investor and hoped the report would be available by the end of the month for review. Ron is hoping to have the fundraising kick off meeting by the end of the month, and Mike and Louie would also like to attend.

Board Action Items:

- **Tree Trimming, and Tree removal services**
 - Louie discussed the extent of the tree trimming needed around the facility. Dave's tree service provided an estimate of \$12,000 for the tree removal service. Louie added the cost is high due to some very, very large trees that need removed. Louie discussed some future landscaping plans to help beautify the facility in the future.

MOTION: The MRMC Board of Trustees moved to approve the \$12,000 Tree Removal service with Dave's Tree Service. Motion was made by Nikki Stovall, second by Tricia Juedeman. Mike O'Hara asked for any more discussion. There was none. Motion carried unanimously.



- **Nursing Services – DON/COO Report**

- Janice stated a managers meeting is held every morning the Board meets monthly. Star Taylor will be retiring after 32 years of service. Topics at the managers meeting include Covid topics and encouraging immunizations. Janice stated that an email will be sent out to the Board to approve the annual QA. Visitations are still regulated, and guests must wear masks. Janice stated we cannot ask if guests are immunized or not, although that doesn't solve everything, so we still need to be cautious. Working with MHA to compile reporting because we report similar data to so many agencies. Looking at a Clinic RN, with Darcy Zanto progressing to a NP. Janice stated we will begin advertising for this position.

- **Financial Services Report**

- Shane Clark stated that June Financials are being worked on. Shane went thru the WIFPLI review, and signed on with a Level 1 commitment, to receive consulting services in the amount of \$3500.00.

- **CEO Report**

- Louie stated that we hired 2 new dietary employees. Benefis is helping with making sure we have as many specialists visiting MRMC. Louie had a meeting last week with the MRMC providers and Benefis personnel (Liz Bangerder) over Regional Relations to coordinate proper Medical/Patient communication between the two facilities. A list of navigators was received to help access Benefis personnel to solve any Medical/Patient issues. The new MRMC Personnel Manual was provided at the managers meeting today. The biggest change was the 1-year probationary period and adherence to the latest FMLA standards. All staff will read and sign the new personnel manual. The attorney helped strengthen the termination clauses Louie stated.

The next regular board meeting is scheduled for August 26th, 2021 at 1:30PM in the MRMC Reach room and via Zoom.

MOTION: The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Nikki Stovall at 2:03PM, second by Trish Juedeman. Motion carried unanimously.

Respectfully Submitted,

Mike O'Hara, Chairman

Bryan Cartwright, Recorder