



Missouri River Medical Center
Board of Trustees
June 22, 2021

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on June 22, 2021 in the MRMC Reach Room, and by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O'Hara at 3:01 PM.

Members: Members present were Mike O'Hara, Roger Pugh, Tricia Juedeman, and Nikki Stovall. Also present were; Louie King, CEO, Shane Clark, CFO; Bryan Cartwright, Recorder.

Guests: Brian Solan, Angela Waggner, and Ron Young.

Minutes: Minutes of the May 25th, 2021 board meeting were reviewed.

MOTION: The MRMC Board of Trustees approved the minutes from the May 25th, 2021 meeting as presented. Motion was made by Nikki Stovall, second by Tricia Juedeman. Motion carried unanimously.

Comments from the Floor: None

Foundation Report: Ron Young stated that the Chouteau County Healthcare Foundation would be meeting to discuss a fundraising campaign for the new Clinic. Ron also mention that Macey Molinario received the foundation scholarship this year. The MRMC Board and Louie volunteered to be involved with the fundraising efforts. Roger Pugh has extensive fund raising experience from MSU Northern. The Board also discussed the possibility of the ground breaking event for the new Clinic in August or September.

Board Action Items:

- **Budget for FY2022 (July 1, 2021 to June 30,2022)**
 - Shane Clark presented the 2021 Operating Budget (See Attached). The proposed budget provides a positive operating margin. Produces cashflow to meet obligations and build balance sheet strength. Includes a capital spending plan that maintains and builds our infrastructure and services. Offsets inflation and changes in reimbursement rates. The Board discussed the Outpatient Clinic Visit decrease. Louie King discussed the hiring of a new Clinic Provider, Increased advertising, and to seek a consulting firm to analyze clinic scheduling to help boost numbers.
 - Shane Clark proposed a 4% price increase, with a total net profit margin of 1.6%.

MOTION: The MRMC Board of Trustees moved to approve the Fiscal Year 2022 Operating Budget at a .7% operating margin after tax subsidy, approval of the \$50,000 contingency capital budget, and approved the 4% price increase. Motion was made by Roger Pugh, second by Tricia Juedeman. Mike O’Hara asked for any more discussion. There was none. **Motion carried unanimously.**

- **WIPFLI Consulting Contract Cost**

- Louie King discussed the need to negotiate a consulting contract with WIPFLI, the firm with expertise in working with the Cares Act Funds. Louie requested negotiating authority up to \$20,000

MOTION: The MRMC Board of Trustees moved to approve up to \$20,000 for negotiations with WIPFLI in the consulting contract. Motion was made by Nikki Stovall, second by Tricia Juedeman. **Motion carried unanimously.**

- **Updated Personnel Manual for July 1, 2021**

- Louie King stated the current Personnel Manual is from 2007. The new Personnel Manual is under final review of legal counsel Louie stated. The new manual must be updated for changes to FMLA and provides clarification to part-time and full-time employees. The Attorney likes the new grievance process, Louie stated. Louie requested that the Personnel Manual be approved pending any additional attorney changes. Roger Pugh asked if the new personnel manual needed to go in effect on July 1st. Mike O’Hara stated that the policy must go into effect July 1st.

MOTION: The MRMC Board of Trustees moved to approve the Updated Personnel Manual adding any legal Attorney changes. Motion was made by Nikki Stovall, second by Tricia Juedeman. **Motion carried unanimously.**

- **Nursing Services – DON/COO Report**

- Janice stated policies are being updated, and that the Board will need to sign the printed policy folder for approval. Kellen Kirby is currently reviewing all MRMC Contracts, making sure they are current, and in use. Tyler Lane with the MSU Extension office was contacted to look at trees. One need removed, 4 trees need to be topped, and 5 stumps need to be removed. Dave’s Tree Service will come down to give a bid. Mike O’Hara stated if the bid is over \$5,000 the cost will be approved at the next Board Meeting.
- Janice stated that she visited with Bobby Smith on how the CNA FB school program helped get into healthcare and now she is now a Nurse Practitioner. Janice will meet with the FBHS to try and get the program back. Janice stated the program helps with Summer help and Christmas break help also.



- **Financial Services Report**
 - Shane Clark presented the May 2021 Financial Reports (See Attached)
 - Shane discussed meeting with the Business Office to work on decreasing the number of A/R Days.
- **CEO Report**
 - Louie stated the River Press did an excellent article on the building of the New Clinic, that was well written. MRMC will be moving local exchange servers to Office 365. A managers meeting was held today Louie stated.

MOTION: The MRMC Board of Trustees moved to go into closed session. Motion was made by Nikki Stovall, second by Roger Pugh. Motion carried unanimously.

MOTION: The MRMC Board of Trustees moved to come out of closed session. Motion was made by Nikki Stovall here, second by Tricia Juedeman. Motion carried unanimously.

MOTION: The MRMC Board of Trustees moved to approve the paying to Ameresco \$1,850,000 per the June 21st letter from Ron Haxton, Ameresco VP of the NW Region, to be used in the construction of a new Rural Health Clinic, designed by LPW, in order to provide a facility for the Community and MRMC Employees that meet Infection Control Standards to mitigate the COVID-19 virus and other future pandemics. Motion was made by Roger Pugh, second by Tricia Juedeman. Motion carried unanimously.

MOTION: The MRMC Board of Trustees moved to approve the original Employee Discount Policy taking a 20% discount of the self-pay portion of the Medical Bill (after insurance pays) effective immediately. Motion was made by Nikki Stovall, second by Tricia Juedeman. Motion carried unanimously.

The next regular board meeting is scheduled for July 13th, 2021 at 1:30PM in the MRMC Reach room and via Zoom.

MOTION: The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Roger Pugh at 4:32PM, second by Trish Juedeman. Motion carried unanimously.

Respectfully Submitted,

Mike O'Hara, Chairman

Bryan Cartwright, Recorder