



**Missouri River Medical Center
Board of Trustees
March 22, 2022**

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on March 22, 2022 in the MRMC Reach Room, and by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O'Hara at 2:01 PM.

Members: Members present were Mike O'Hara, Roger Pugh, Tricia Juedeman, Nikki Stovall, and Ross Rettig. Also present were; Louie King, CEO, Shane Clark, CFO; Janice Woodhouse, DON/COO, and Bryan Cartwright, Recorder.

Guests: Brian Solan, Josh Routzahn, Marcus Eidal, Kelly Axtman, Scott Cromwell, and Ron Young.

Minutes: Minutes of the February 22, 2022 board meeting were reviewed.

MOTION: The MRMC Board of Trustees approved the minutes from the February 22, 2022 meeting as presented. Motion was made by Tricia Juedeman, second by Roger Pugh. Motion carried unanimously.

Comments from the Floor: None

Foundation Report: Ron Young shared that Donations continue to come in.

Brian Solan with Ameresco introduced Kelly Axtman with Slate Architects to present floor plan options for remodeling of the old clinic and relocation of Physical Therapy. Kelly Axtman presented several floor plan options to the Board. Kelly presented Option One (1) placing Physical Therapy in the current Dining room, and remodeling Xray, Lab, and the ER. Discussing the addition of a patient elevator below the current Front Office to address connecting patients from the new clinic to Ancillary Services. Kelly discussed the need to review the Old Laundry structure for the possibility to utilize as Dining Space. Slate Architects said the old clinic was not appropriate for the relocation of PT and should be remodeled into Office space for Administration and other personnel. Ameresco will explore this direction with Slate and will discuss costs with the Board in the Future in a phased construction plan.

Board Action Items:

Approval of the Purchase of a new MRMC Commercial Washer from Mendenall in the Amount of \$18,235:



MOTION: Roger moved to approve the purchase of the new Commercial Washer; Nikki seconded. Mike O’Hara asked for further discussion, hearing none, the motion passed unanimously.

Approval of 6 Exam Tables and Miscellaneous furniture for the new RHC: Louie discussed the furniture needed for the new clinic and the need for approval to spend up to the amount of \$60,000.

MOTION: Ross moved to approve the spending up to the Amount of \$60,000 for the purchase of furniture and exam tables for the new Clinic, Tricia seconded. Mike O’Hara asked for further discussion, hearing none, the motion passed unanimously.

Approval for the purchase of a portable X-Ray machine from SHIP Grant Funds up to the amount of \$140,000.

MOTION: The MRMC Board of Trustees moved to approve the purchase of the portable X-Ray machine up to the amount of \$140,000 utilizing SHIP Grant Funds, motion was made by Nikki, second by Roger. Mike O’Hara asked for any more discussion. There was none. Motion carried unanimously.

- **Nursing Services – DON/COO Report**

- Janice Woodhouse reported that Dick Anderson Construction has been really good to work with on the construction of the new Clinic. Janice stated that there are zero Covid cases in the county right now. Janice stated that MRMC is no longer testing weekly, but that staff remain masked in patient care areas within 6 feet. Louie discussed meeting COP (Conditions of Participation for Medicare/Medicaid payment) guidelines with CMS. We are current on employee documentation of who has taken the vaccine and boosters in case of a survey. Louie stated Benefis is researching what CDC and CMS considers up-to-date on the COVID vaccine. Staffing is tight right now Janice stated. We are talking to outside recruiters for X-Ray and Nursing. Janice discussed training students as CNA’s. Also, Janice is recruiting college students who are returning this summer as CNA’s. For X-Ray coverage we are utilizing Lab Manager Ronnie Valdecanas who carries a limited X-Ray license to back up Thad Axtman. Janice mentioned that Great Falls COT does not currently have a course for X-Ray, only Kalispell has classes for this field. ACLS and PALS training will be offered next month Janice stated.



- **Financial Services Report**

- Shane Clark reported that February was a good month financially for the hospital. Skilled swing bed and long-term care gross revenue were over budget for the month while outpatient and clinic revenue were less than budget. One of the main reasons we saw a positive net income for the month was a change in our allowance for bad debt. The provision for the month was -\$72k as compared to a budget of \$16k. Overall, expenses were close to budget for the month. Professional fees were over budget by \$23k with contract nursing staff and supplies were \$6k over with additional lab and food supplies. Overall, net income for the month was \$88k,
- Shane also reported that the single audit for Fiscal Year ending June 30, 2021 has been submitted.

- **CEO Report**

- Louie King reported it is a busy time in healthcare right now. Louie stated he will reserve his time for the executive session as this meeting with the Ameresco/Slate presentation has been longer than expected.

The next regular board meeting is scheduled for April 26th, 2024 at 1:30PM in the MRMC Reach room and via Zoom.

MOTION: The MRMC Board of Trustees moved to go into closed session. Motion was made by Nikki, second by Tricia. Motion carried.

MOTION: The MRMC Board of Trustees moved to come out of closed session. Motion was made by Nikki, second by Tricia. Motion carried.

MOTION: The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Nikki, second by Tricia. Motion carried.

Respectfully Submitted,

—

Mike O'Hara, Chairman

Bryan Cartwright, Recorder