



Missouri River Medical Center
Board of Trustees
May 26, 2020

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on May 26, 2020 by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O’Hara at 3:03 PM.

Members: Members present were Mike O’Hara, Roger Pugh, Tricia Juedeman, and Nikki Stovall.

Also present were Louie King, CEO; Janice Woodhouse, COO/DON, Geoff Mandala CFO, and Bryan Cartwright, Recorder.

Comments from the Floor: None

Minutes: Minutes of the April 23, 2020 board meeting were reviewed.

MOTION: The MRMC Board of Trustees approved the minutes from the April 23, 2020 meeting as presented. Motion was made by Roger Pugh, second by Trish Juedeman. Motion carried unanimously.

Board Action Items:

- **Annual QA Approval**
 - Janice presented the Annual Program Evaluation. Louie King addressed key points within the annual program to the Board, which are attached to these minutes.
 - **MOTION:** Board of Trustees of Missouri River Medical Center moved to approve the Annual QA Program.
 - **Motion made by Nikki Stovall, and second by Roger Pugh. Motion carried unanimously.**

- **Annual Health Insurance Rates**
 - Louie King stated that there is no increase to the insurance rates for the MACo Health Care Trust for employees. No Board action required.

- **Foundation Requests – New Tub for LTC Residents**
 - Janice Woodhouse presented an Arjo Tub quote from Mckesson to the board for approximately \$25,100. Janice explained that the Chouteau County Health Care Foundation received \$5,000 from the Lippard-Clawitter Foundation to purchase a new tub for MRMC which needs to be spent by August.

- **MOTION:** The Board of Trustees of Missouri River Medical Center moved to purchase the new Arjo Tub from Mckesson and to request the CCHCF to fund the purchase.
- **Motion made by Roger Pugh, and second by Tricia Juedeman.**

- **Chouteau Street Site Work Approval**
 - Louie King stated that MRMC needs to put in the parking lot on Chouteau Street now while the city of Fort Benton has crews in to repair streets. Waiting to complete this project at a later date will cost more to setup the asphalt plant, Louie explained. Louie stated we need to redesign the ER entrance and repair sidewalks. The drainage issue in the employee parking lot would not be in the scope of work at this time. Since the design and construction bid from Ameresco is in process. The City of Fort Benton agreed to pick up the curbing costs of 16th Street. MRMC is responsible for the costs on Chouteau Street. Also, a ramp will be looked into by Ameresco for Physical Therapy. Louie stated that the Chouteau Street Parking Lot and sidewalks would cost \$95,000 and the Emergency Entrance would cost \$75,000.
 - **Motion:** Board of Trustees of Missouri River Medical Center moved to approve \$170,000 to address the Chouteau Street Parking, Sidewalks, and Emergency Room Entrance.
 - **Motion made by Nikki Stovall, and second by Tricia Juedeman. Motion carried unanimously.**

- **Nursing Service-COO Report:**
 - Janice Woodhouse explained that MRMC is keeping a COVID-19 restriction in place. Families are getting restless and want to visit loved ones. Janice stated that MRMC is doing a lot of Zoom video calls with family members, and that 11 were conducted on Mother's Day. Also, the Activity Patio is being utilized for social distancing visitations.
 - Janice stated all new MRMC Patient Admits are isolated for 14 days, which is hard for this particular age group. A letter was sent out last week to family members explaining the governor's requirements. Louie Stated MRMC is still conducting individual dining and individual activities. Nursing Homes will not reopen on June 1st Louie states.
 - Janice reported that a night nurse is leaving, but was pleased to report that a new nurse will begin orientation on May 27th. Janice stated that three high school students will be returning to complete the C.N.A certification.
 - Janice reported that a in depth Payroll review for employee wages has been completed.
 - Janice reported on Audry Simpsons insurance certifications have been approved which now allows Audry to see more patients.
 - Janice stated that Sports Physicals will be advertised and conducted in the near future, and that sports physical shirts will be ordered for Fort Benton, Highwood, and Geraldine School Districts.
 - Janice discussed the leaving of Stan Brammeier and the providers discussion to not rehire right now. Vicky Birkeland will continue to work in the Laboratory Department and Benton



Medical Center. Janice reported on Darcy Zanto working on her Doctorate to become a Nurse Practitioner. Vicky Birkeland and Audry Simpson will be continuing the ACLS and PAL testing and certifications for MRMC staff, Janice explained.

- **Financial Services Report – Geoff Mandala, CFO**

- Geoff Mandala provided copies of the Financial Statements ending April 30th, 2020. Geoff stated that MRMC has 40.7 days cash on hand as of April 30th. Due to Covid-19 many facilities are suffering in patient volumes Geoff explained. However, we have done well on Swing Bed revenues. MRMC has seen a drop in Clinic, CT, and Emergency Visits. Total Operating Revenue is 9.2% under budget. Net income loss \$12,871.00. The 2021 budget will be reviewed at the next board meeting for approval.

- **CEO's Report:**

- Louie King reported that Nancy Crawford has been coming from Benefis to work with Medical Records Manager Cindy Hunter on coding, and will soon work with Cassie Vischer. Louie stated that we have been seeing in the news that the state will implement patient and employee testing first for Assisted Living and Long-Term Care Facilities first. Down the road we can expect Critical Access Hospitals to also be requested to participate. Louie stated that this is something that MRMC will want to participate, and it is what the Governor wants. Louie stated that right now Employee's temperatures are checked every day, and that symptomatic employees are to stay home for 14 days.

MOTION: The MRMC Board of Trustees moved to go into closed session. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried unanimously.

MOTION: The MRMC Board of Trustees moved to come out of closed session. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried unanimously.

MOTION: The MRMC Board of Trustees moved to go adjourn the meeting. Motion was made by Roger Pugh, second by Nikki Stovall. Motion carried unanimously.

The next Board Meeting is scheduled for Tuesday, June 23rd, 2020 in the MRMC Bertha Brock room at 3:00pm.

Respectfully Submitted,

Mike O'Hara, Chairman

Bryan Cartwright, Recorder