



**Missouri River Medical Center**  
**Board of Trustees**  
**November 17<sup>th</sup>, 2022**

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held November 17th, 2022, in the MRMC Reach Room, and by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O'Hara at 1:36 PM.

**Members:** Members present were Mike O'Hara, Nikki Stovall, Ross Rettig, Roger Pugh, and Tricia Juedeman. Also, present were Louie King, CEO, Janice Woodhouse, DON/COO, and Bryan Cartwright, Recorder.

Guests: Barb Brodock with the foundation. Brian Solan and Marcus Eidal of Ameresco. Kami Matzek and Jeremy Valdez of DZA.

**Minutes:** Minutes of the September 27th, 2022, board meeting were reviewed.

**MOTION:** The MRMC Board of Trustees approved the minutes from the September 27th, 2022, meeting as presented. Motion was made by Nikki, second by Roger. Motion carried unanimously.

**Comments from the Floor:** Ross stated that the City County Planning Board is working on a survey for the local housing issue. A survey will be distributed to employers on the housing issues soon.

**Foundation Report:** Barb stated that the fundraising letter is completed and ready to be mailed. Louie brought the return envelopes from the Acantha in Choteau. Bryan printed the mailing envelopes and letters.

**Board Action Items:**

**Ameresco Update:** Brian Solan distributed revised plans for the Medical Office Building. Brian stated the initial design pricing was over 1 Million Dollars, and that the revised plan was done to lower the cost. Slate has additional questions on the Dental Office space, since it's not completely intended for that use, Brian considers it as a shell space right now. Rather than removing all the walls, the new plans try to use some existing walls, which will reduce costs. Marcus is working on gathering cost estimates now. Brian is not sure when Slate will have designs completed, aim is to keep costs within reason. Brian explained the overall floor plan to the Board. Bryan, Janice will schedule a time with Brian Solan next Monday or Tuesday to discuss needs and changes. Bryan mentioned the need for a central Phone and Network



communications hub on the plans. The Board discussed the desire to hire local contractors, but also discussed their busy schedules.

### **Bank Signature Reorganization:**

Janice discussed the need to remove Shane Clark as a check signer, and add Aaron Radonich. Louie discussed Aaron's involvement with preparing the MRMC financials in the past. Louie also stated a Benefis Controller will be coming down to the next BOD Meeting, who is new with the Benefis team.

**MOTION:** The MRMC Board of Trustees moved to approve the addition of Aaron Radonich, removal of Shane Clark, and to keep existing check signers Janice Woodhouse, Shannon Walker, and Penny Lee Goldhahn. Motion was made by Nikki, second by Ross. Mike asked for further discussion. Hearing none. Motion carried.

### **DZA Audit Proposal**

Louie stated that DZA did the Audited Financials and the Single Audit for the first time last year and did a great job. DZA was able to get Shane through the first initial audit, and it was done in a timely fashion. DZA was asked by MRMC to prepare pricing which would be guaranteed for the next 3 years, but could be cancelled at anytime. Louie explained the past delays with working with Wilson and company, that DZA was slightly more expensive, but delivered more timely results.

**MOTION:** The MRMC Board of Trustees moved to approve DZA as the audit firm through 2025 for the single audit and USDA loan unless other circumstances arise. Motion was made by Roger, second by Trish. Mike asked for further discussion. Roger asked that there was an escape clause. Louie said yes, this is just a proposal, and not the annual contract. Motion carried unanimously.

### **Employee Benton Bucks**

Louie stated that employees received \$50 in Benton bucks last year, and reminded the Board of the cost of living raise this year given to employees this year. Louie stated the in order to give employees \$50 Net in Benton Bucks for a Christmas Bonus, it would needed to grossed up.

**MOTION:** The MRMC Board of Trustees moved to approve the Holiday Bonus of \$50 to Employees. Motion was made by Ross, second by Trish. Mike asked for further discussion. Hearing none. Motion carried unanimously.

## **Nursing Services – DON/COO Report**

- Janice stated that we are working with Benefis to do HIPPA training for staff. Our traveler agency has provided us with excellent staff. Some staff work 6 days, and another is 3 days on and 12 days off. We continue to recruit for Nursing as well. Janice just got off a Disaster Preparedness Webex, where we were picked to do simulation training for infectious disease, which may happen in April. Staff moral boosting is underway with a few of the staff having Game nights, which has been good for bonding. Nikki appreciated the trick-or-treaters that were able to visit the residents. Janice agreed, it is something we have done in the past and will continue to do.
- **Financial Services Report**
  - Louie stated that we have just received the Stats in today. We will be finishing the October financials and they will be mailed out after the Thanksgiving Holiday. Roger asked if we have enough funds to cover the old clinic remodel. Louie discussed recent Swing Bed stays which helped the Financials, and that Financials would be given to state the cash on hand.
- **CEO Report**
  - Louie discussed the Jeffrey Smith advertisement in the River Press. Janice said that patient feed back has been positive for Jeffrey. Louie stated that Chase McGlinchey has also been hired, and we are currently in the credentialing process. As of December 1<sup>st</sup>, 2022 our Medical Supervisor for this area will be Mark Buck, Louie announced. Dr. Bird will no longer be responsible for EMS Supervision.

**The next regular board meeting is scheduled for December 20<sup>th</sup>, 2022, at 1:30PM in the MRMC Reach room and via Zoom.**

**MOTION: The MRMC Board of Trustees moved to go into closed session. Motion was made by Roger second by Trish. Motion carried.**

**MOTION: The MRMC Board of Trustees moved to come out of closed session. Motion was made by Trish second by Roger. Motion carried.**

**MOTION: The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Roger second by Trish. Motion carried.**



Respectfully Submitted,

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Mike O'Hara, Chairman

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Bryan Cartwright, Recorder