



Missouri River Medical Center
Board of Trustees
October 28, 2021

A regular meeting of the Board of Trustees of the Missouri River Medical Center was held on October 28, 2021, 2021 in the MRMC Reach Room, and by utilizing online phone and video conferencing. The meeting was called to order by Chairman, Mike O’Hara at 1:36 PM.

Members: Members present were Mike O’Hara, Roger Pugh, Tricia Juedeman, and Ross Rettig. Also present were; Louie King, CEO, Janice Woodhouse, DON, Shane Clark, CFO; and Bryan Cartwright, Recorder.

Guests: Ron Young, Barb Brodock, Rich Owen, Bob Nutt, Doran Lynch, and Barry Wharram.

Minutes: Minutes of the September 30, 2021 board meeting were reviewed.

MOTION: The MRMC Board of Trustees approved the minutes from the September 30, 2021 meeting as presented. Motion was made by Roger Pugh, second by Tricia Juedeman. Motion carried unanimously.

Comments from the Floor: None

Foundation Report: Ron Young stated the foundation board planned to meet following the MRMC Board Meeting. The foundation is working on an end of year fundraising letter. Also, the foundation is working on the ability to accept credit card gifts.

Board Action Items:

- **Approval of Cyber Security Insurance**
 - Louie King discussed the need to complete the FRSecure Risk assessment, which is expected to be completed in January. Louie stated that MRMC wants to make sure systems are secure through the risk assessment. In addition, MRMC has added controls to enhance security, and also added on Entech Computers consulting services to help. Louie explained there has been an uprise in cyber attacks in the health care industry. Action item tabled, pending completion of risk assessment.

- **Approval of New BHS Management Contract for 2022**
 - Louie stated that the yearly management contract is up for renewal, which provides services for: CEO, CFO, Senior Accountants, one Business Office staff, and provider Dr. Bird. Louis stated that MRMC has had an excellent financial year, and this will be the 7th year for

the BHS Management Contract. The contract has a 3% increase this year. Louie King stated that there are some significant savings in the BHS management contract compared to the cost of hiring a full time CEO and CFO. Louie King and Shane Clark respectively left the meeting, while the MRMC Board and management discussed renewing the BHS Management Contract. The Board also discussed the benefit of having Harry Bold's involvement with MRMC as a consultant and the valued expertise Harry brought to the team. Harry Bold has 30 years of experience in administration at Big Sandy Medical Center. Louie King continued to discuss the recent positive new hires in Laundry and Housekeeping and the valued services those departments provide to the care at MRMC.

MOTION: The MRMC Board of Trustees moved to approve the New BHS Management Contract for 2022, motion was made by Roger Pugh, second by Tricia Juedeman. Mike O'Hara asked for any more discussion. There was none. **Motion carried unanimously.**

- **Nursing Services – DON/COO Report**

- Janice stated that the county has seen an up swing in Covid cases. MRMC has good inventory levels for Personal Protective Equipment. Janice explained the continued advertisement for a Central Supply position, but the opportunity to hire within. Janice discussed the shortage of C.N.A's, and the positivity of the school classes, which hope to help with staffing during the upcoming holidays. A managers meeting was held today, and staff evaluations will be completed in the near future. A dress code policy was distributed during the managers meeting.

- **Financial Services Report**

- Shane Clark presented the September 30th, 2021, Financial Statements. It was a very good month total operating revenue after the tax subsidy was at \$46,000. There were two major items factoring to the total net income of \$112,000. That was contractual allowances were at negative \$20,000. This was because of a swing bed account that was wrote off, but then ended up collecting \$40,000. Also recognize the SHIP grant, which was Covid related contributing \$65,000. Inpatient, Acute and Swing no revenues for the month. Outpatient was up 20% compared to budget, Long Term Care was up 36% compared to budget. There were 720 Long Term Care days for the month. Louie discussed the current full room capacity, with the current long term care census at the facility, and the need for two to three swing bed rooms in the future. Along with Outpatients there were high CT volumes at 26 tied with the 13-month high. Emergency room visits were high at 70 visits, and there were 361 Clinic visits. Shane stated on expense, professional fees were over budget due to contract nursing, some mammography and rehab services. Supplies were over budget due to food over \$5,000. Repairs and maintenance for the second removing of the trees. Other expenses over \$6,000 for different types of Covid expenses and advertising. The cost report



has been received, Shane will be reviewing, and hopes to have available at December Board meeting.

- **CEO Report**

- Louie stated we are proud to have the monoclonal treatment “Regeneron” at MRMC, which is very beneficial to offer to the community. Louie stated how beneficial it is to have Janice Woodhouse at MRMC. The facility is looking very nice with the tree removal service, removing some old trees and trimming others. MRMC has an excellent maintenance manager, and the building looks great and will look even better. Louie expects Jensen Excavation to start moving dirt for the new clinic on Monday. Mike O’Hara explained that Jen’s is waiting on a contract from Dick Anderson Construction to begin work. Louie explained that Jen’s could not move the old storage shed, and recommended it be taken to the dump. A new shed will be purchased and put by the CT Trailer. The shed will be hooked to electrical and will store snow removal equipment. Louie explained staff will begin looking for a shed and hope to find one less than \$5,000. Louie stated that in Phase 3 off construction the current dining room will move to Activities, allowing MRMC to bring the CT inside, and expand Laboratory and Xray into the Bertha Brock room, increasing the imaging area. Adding the CT has paid for itself, and having the CT decreases patient transfers. Louie also discussed the future hopes to bring in a mobile MRI unit.

The next regular board meeting is scheduled for December 14, 2021 at 1:30PM in the MRMC Reach room and via Zoom.

MOTION: The MRMC Board of Trustees moved to adjourn the meeting. Motion was made by Ross Rettig, second by Tricia Juedeman. Motion carried.

Respectfully Submitted,

Mike O’Hara, Chairman

Bryan Cartwright, Recorder